

Assistant Food & Beverage Manager

Location: Holiday Inn Belfast City, 40 Hope Street, Belfast, BT12 5EE

Department: Restaurant/Bar

Reports to: Food & Beverage Manager

Hours of Work: 40 Hours Per Week

Job Overview

To manage the Food and Beverage Team to ensure a standard of service that meets and exceeds guest's expectations while achieving and surpassing profitability and revenue goals for these areas.

Main Duties and Responsibilities:

- Providing the team with leadership and guidance to ensure all F&B sales opportunities are maximised
- Ensuring all team members provide an exceptional level of customer service to all guests and visitors
- Support the F&B Manager in the day-to-day operation of the department including the focus on providing an exceptional guest service experience
- Pro-actively plan and prepare in advance for day to day business as well as all functional activities including M&E and effectively roster team members in-line with the demand and budgeted costs
- Monitoring and controlling Payroll and Food & Beverage stock within budgeted guidelines
- Liaise with conference co-ordinator/tour leaders and conference organisers to ensure smooth handling of large groups and a high level of prompt courteous service
- Overseeing the ordering, delivery, and storage of all F&B consumables and disposables
- Ensuring awareness and compliance with all Health & Safety and HACCP work practices.
- Undertake the role of F&B Manager as required thereby ensuring the smooth running of the food and beverage areas

You will support the department manager with driving team engagement whilst assessing all training and developments needs, to ensure the team deliver a consistent high standard of service at all times.

Effective communication is vital as well as showing a coaching and mentoring approach to all team members, enabling the ability to delegate key duties to





supervisors and/or team leaders to support a smooth and seamless service delivery. Duty Management shifts are also an integral part of this role.

Qualifications and Requirements

Essential:

- Previous supervisory/managerial Food and Beverage experience gained within an Hotel environment or fast paced branded restaurant **OR** We will also consider applicants who have managed large conference, events and busy entertainment venues
- Experience in food and beverage controls and in meeting and exceeding financial targets such as Liquor, Revenue and Payroll
- Operated within a business that has Food and Beverage brand standards and delivered consistent service through clear and robust operating procedures.
- You will take pride in maintaining high standards of presentation for yourself, your team and the workplace, making sure every first impression counts and sets the tone for the experience to come.
- You will remain calm under pressure, be confident, organised, maintain a hands-on management culture, and have exceptional attention to detail. Motivating your team to drive great service delivery is a must.

Desirable:

- A minimum of 2 years previous supervisory/managerial Food and Beverage experience gained within an Hotel environment or fast paced branded restaurant

IHG Employee Benefits

Staff Rates Worldwide
Staff Room Rates start at £25 B&B
IHG Reward Club Incentive Scheme
50% Discount on Food & Drink

Andras House Employee Benefits

Andras Academy – progression opportunities within the Andras Hotels Group
Andras Hotels Staff Benefit Scheme – discounts on shopping, travel, food
Holiday Entitlement
Work for globally renowned Hotel Brands
Continuous Job Vacancies throughout the Group
Uniform
Staff Meals while on duty

The statements in this job description are intended to represent the key duties and level of work being performed. They are not intended to be ALL responsibilities or qualifications of the job.



Holiday Inn