



Job Title: Kitchen Porter

Location: Various (within Belfast)

Rate of Pay: National Minimum Wage under 25 / National Living Wage 25+

Hours of work:
As required to meet the needs of the business (zero hours)
Hours of work will include mornings, evenings and weekends

Purpose of Job:
Ensure that all equipment, crockery, cutlery and glassware is washed and stored correctly and to ensure that wash up area is maintained in a hygienic manner

Qualifications/Experience

Essential:

- Experience within a Kitchen Porter role
- Good communication and listening skills
- Ability to work in a fast paced environment

Desirable:

- Experience within the hospitality industry
- 5 GCSEs at grade C and above to include English or equivalent qualification



Main Duties:

- Ensure that all items of crockery/cutlery and glassware are washed properly, dried, and stored correctly
- Cleaning of pots, pans, equipment etc as required and ensure they are stored correctly and neatly
- Maintain storage areas for mops, brushes, and detergents in a clean and tidy manner
- Carry out cleaning duties as outlined in checklist
- Empty bins when full
- Ensure that all-banqueting items i.e. crockery and glassware are available on time for banqueting function
- Be aware of hazardous substances and to ensure that relevant protective clothing is worn and that directions are followed
- Report to Senior Chef on duty any broken equipment or items not considered safe
- Wear clean, suitable uniform and name badge at all times
- Ensure a high standard of personal hygiene and grooming
- Participate in any training and personnel exercises designed to improve standards and performance
- Work in accordance with standard procedures within each department
- Keep staff/work areas tidy, safe and report any hazard, accident, loss or damage to management and observe all requirements under Health & Safety at Work act (1989)

Local Duties:

- Assist in food preparation as and when is required

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Work for globally renowned Hotel Brands
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Uniform
Staff meals while on duty

Note: The above is not intended to be an exhaustive list and you will be expected to comply with any reasonable requests or duties directed by Management